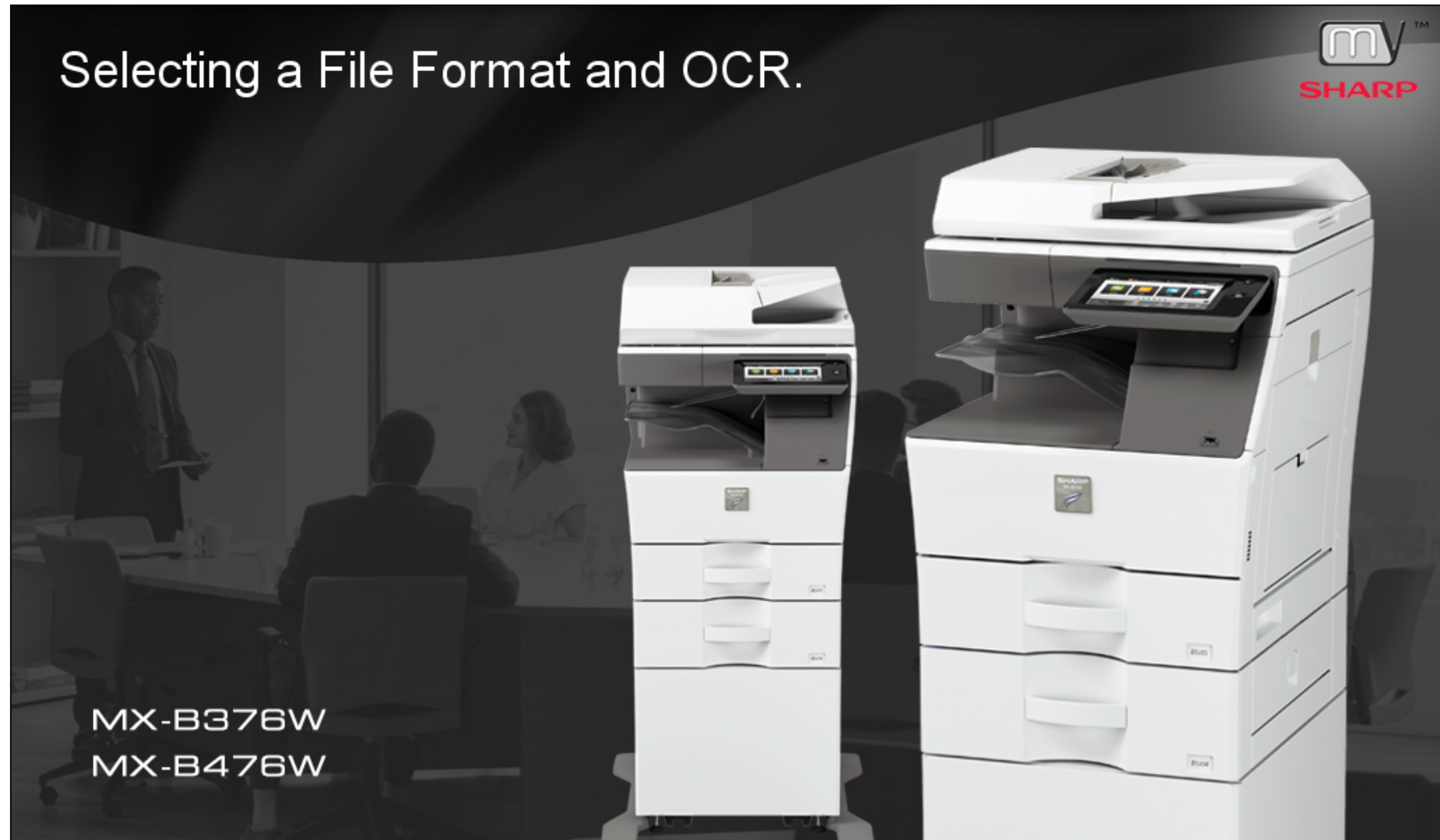


Slide 1

# Selecting a File Format and OCR.



The image shows two Sharp MX-B376W and MX-B476W multifunction copiers in a modern office environment. The copiers are white with multiple paper trays and a control panel. The background shows a blurred office scene with people working at desks. The Sharp logo and 'mv' trademark are visible in the top right corner.

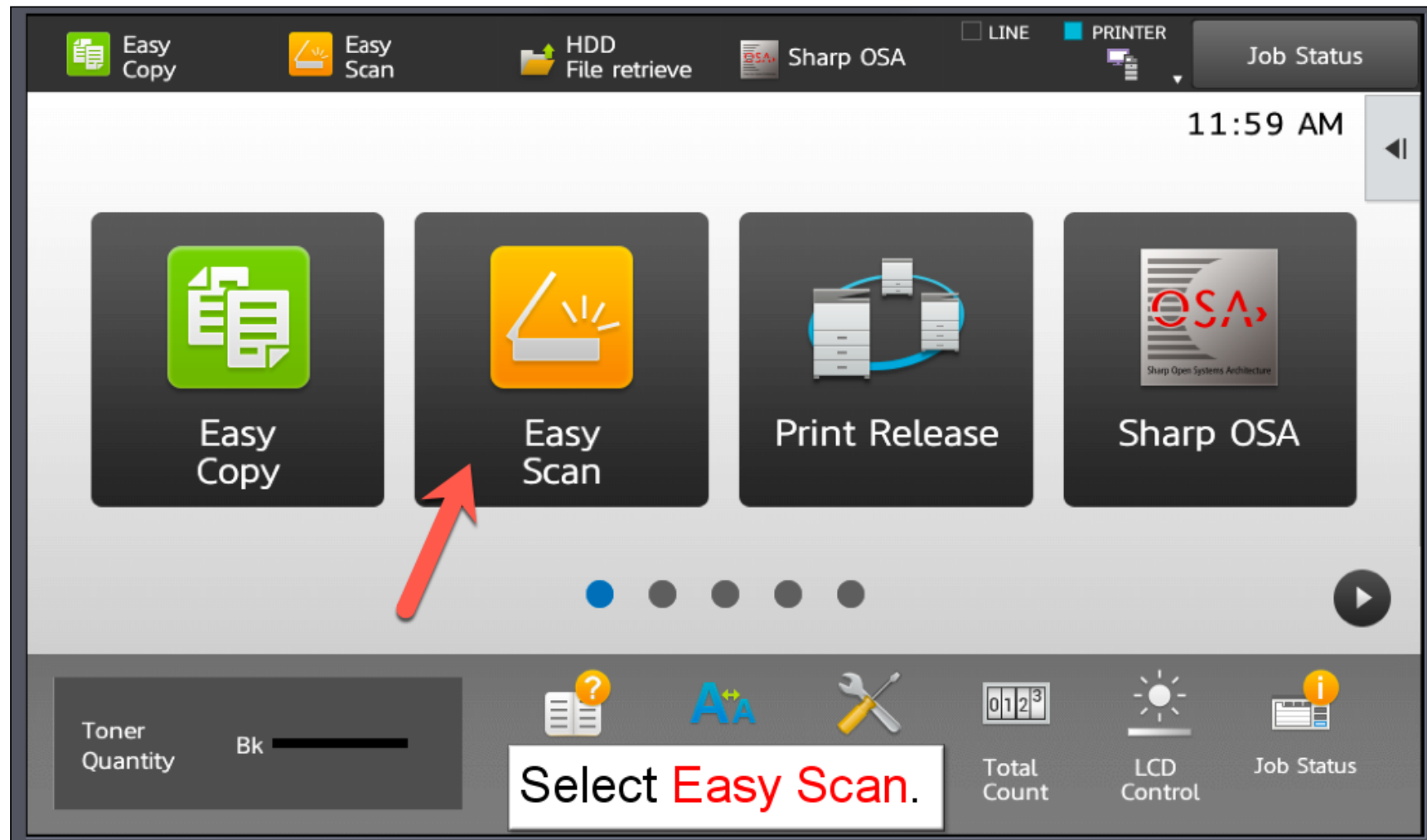
MX-B376W  
MX-B476W

Slide 2

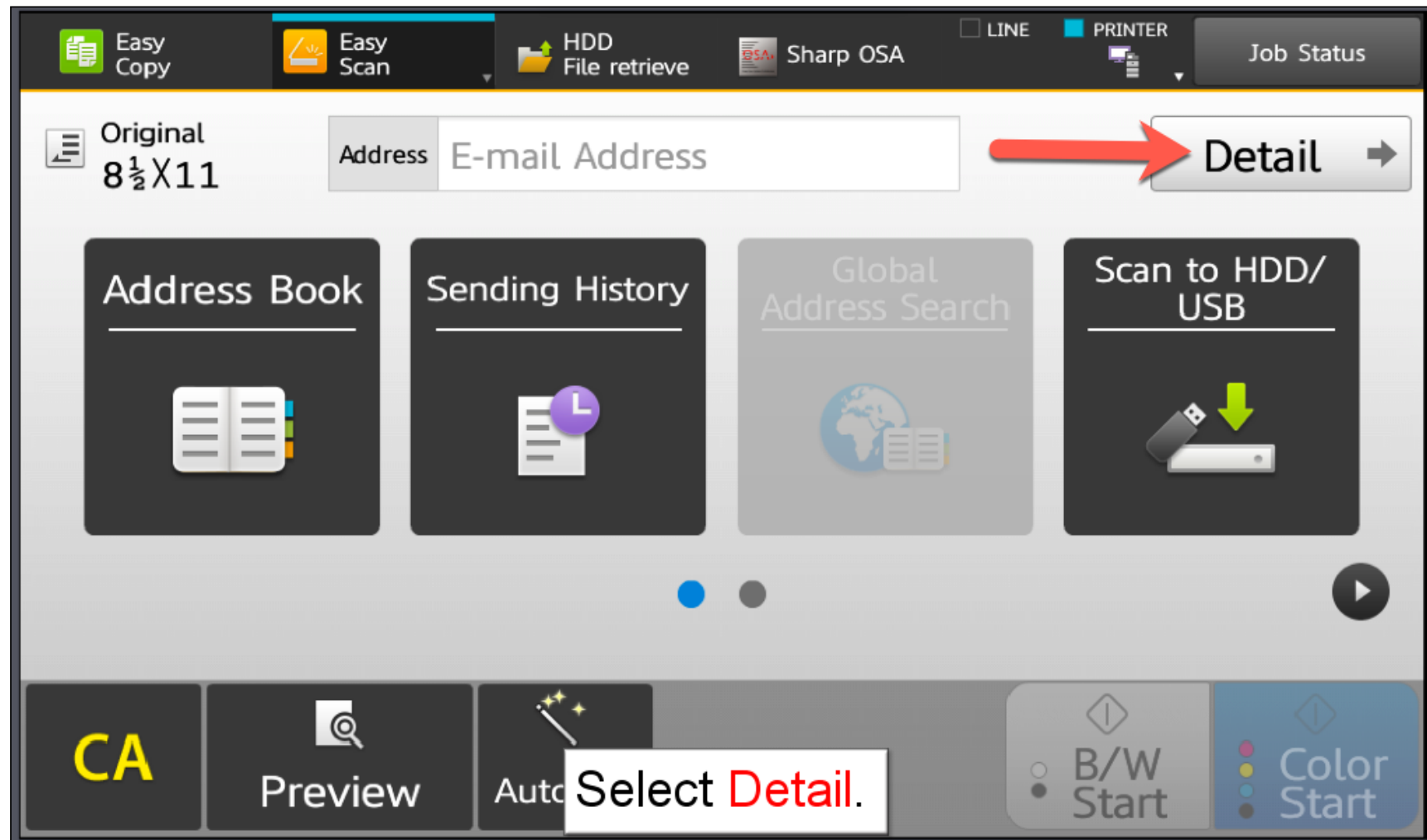


Place your originals **Face Up** in the document feeder.

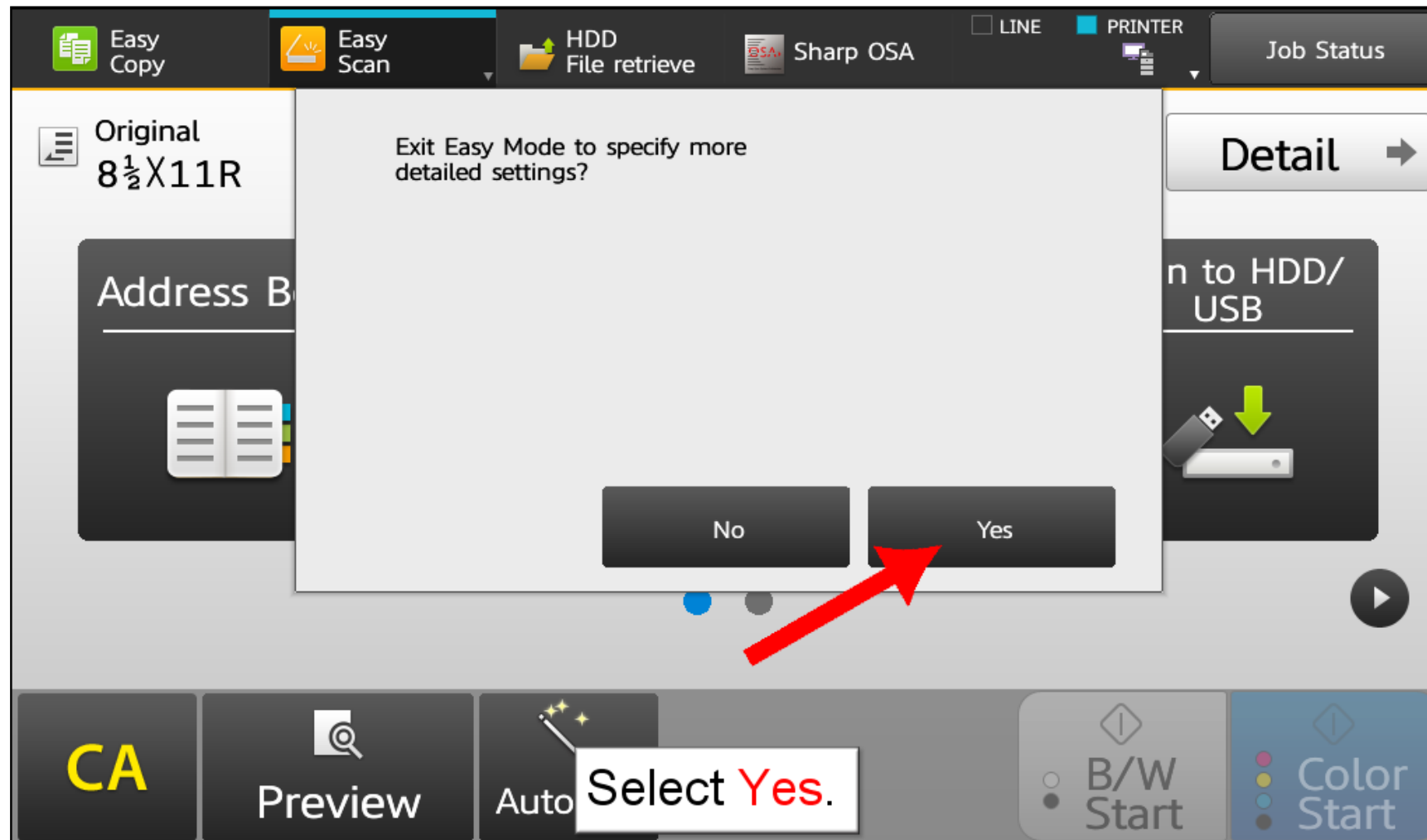
Slide 3



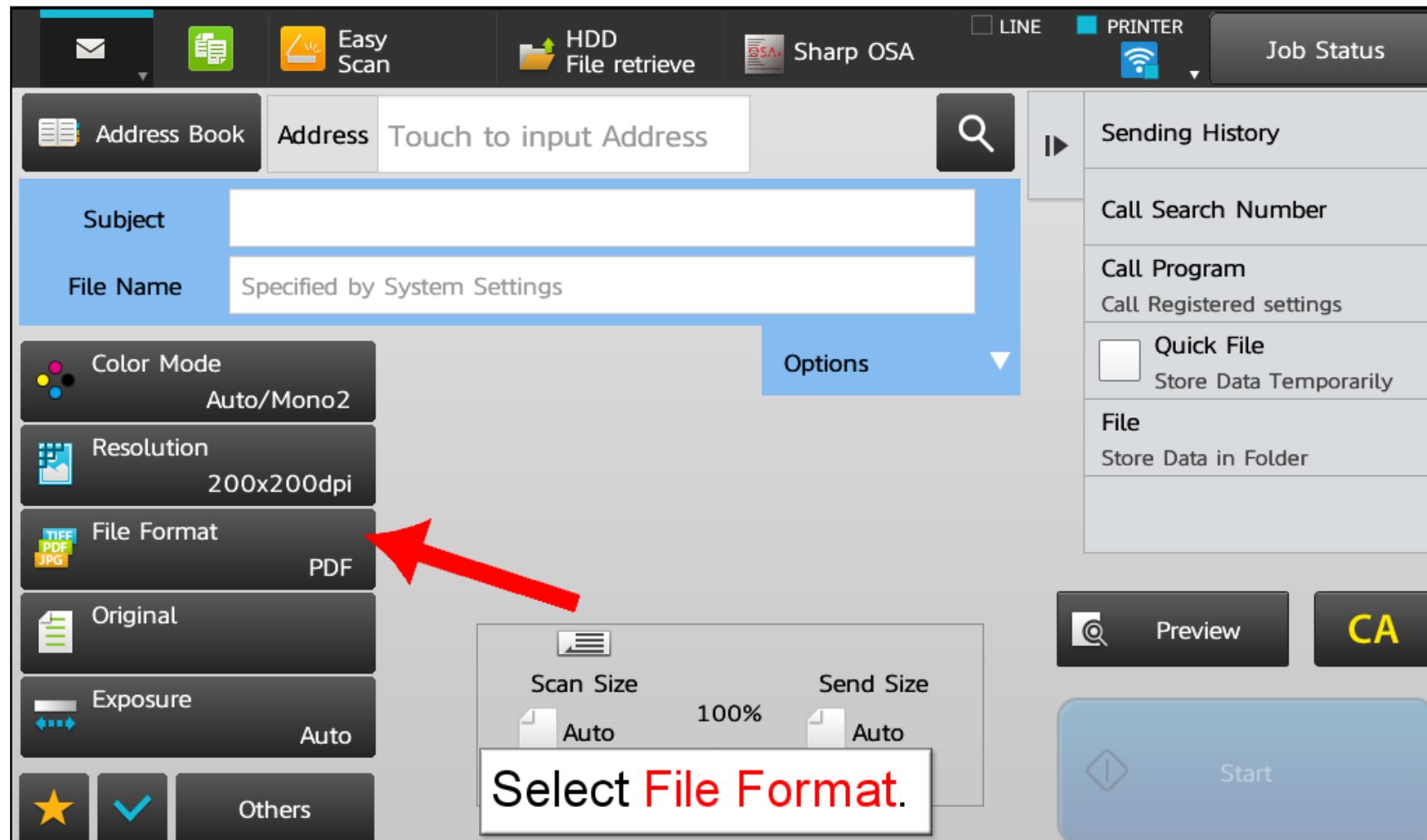
Slide 4



Slide 5



Slide 6



Slide 7

The screenshot displays the Sharp OSA interface. At the top, there is a navigation bar with icons for Address Book, Easy Scan, HDD File retrieve, and Job Status. Below this, the 'Address' section is active, showing 'Touch to input Address'. The 'File Format' section is open, displaying a grid of file format options. The 'Color/Grayscale' section is highlighted with a red box, and a red arrow points to the 'TIFF', 'XPS', and 'JPEG' options. The 'B/W' section is also visible, showing options like 'OCR', 'Compact', and 'U-Fine'. A text box at the bottom of the screen states: 'Under Color / Greyscale, TIFF, XPS and JPEG can be selected. These file formats cannot be used with the OCR, Encryption and Compact features.'

File Format  
Processing time is dependent on the format.

Color/Grayscale

TIFF XPS JPEG

PDF PDF/A-1a PDF/A-1b

TXT(UTF-8) RTF

B/W

OCR

Compact

U-Fine

OCR Setting

Resolution  
Change Sending Resolution

Exposure  
Specify Send Exposure

Color Mode

Blank Page Skip  
Skip Blank Page in Original

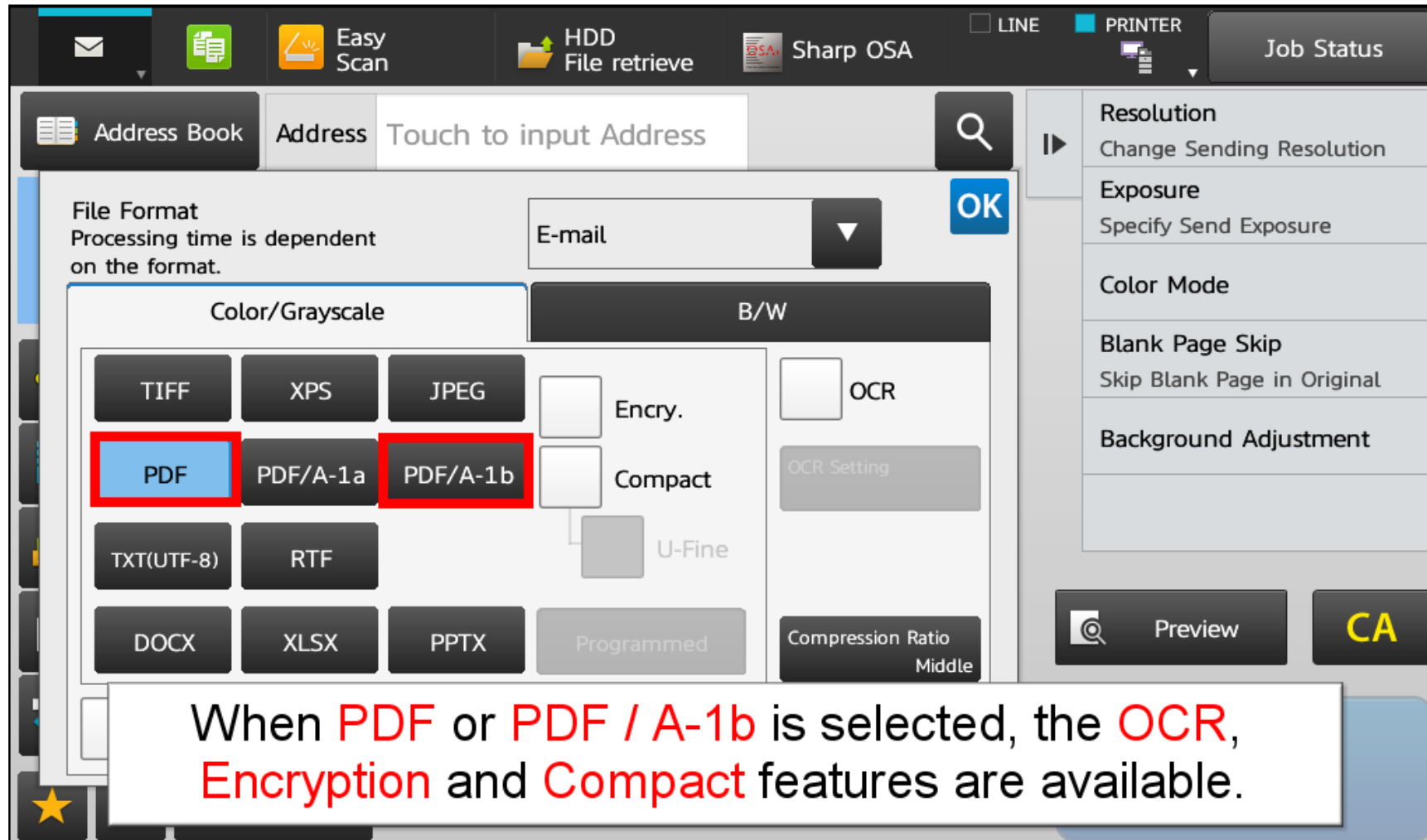
Background Adjustment

Preview

CA

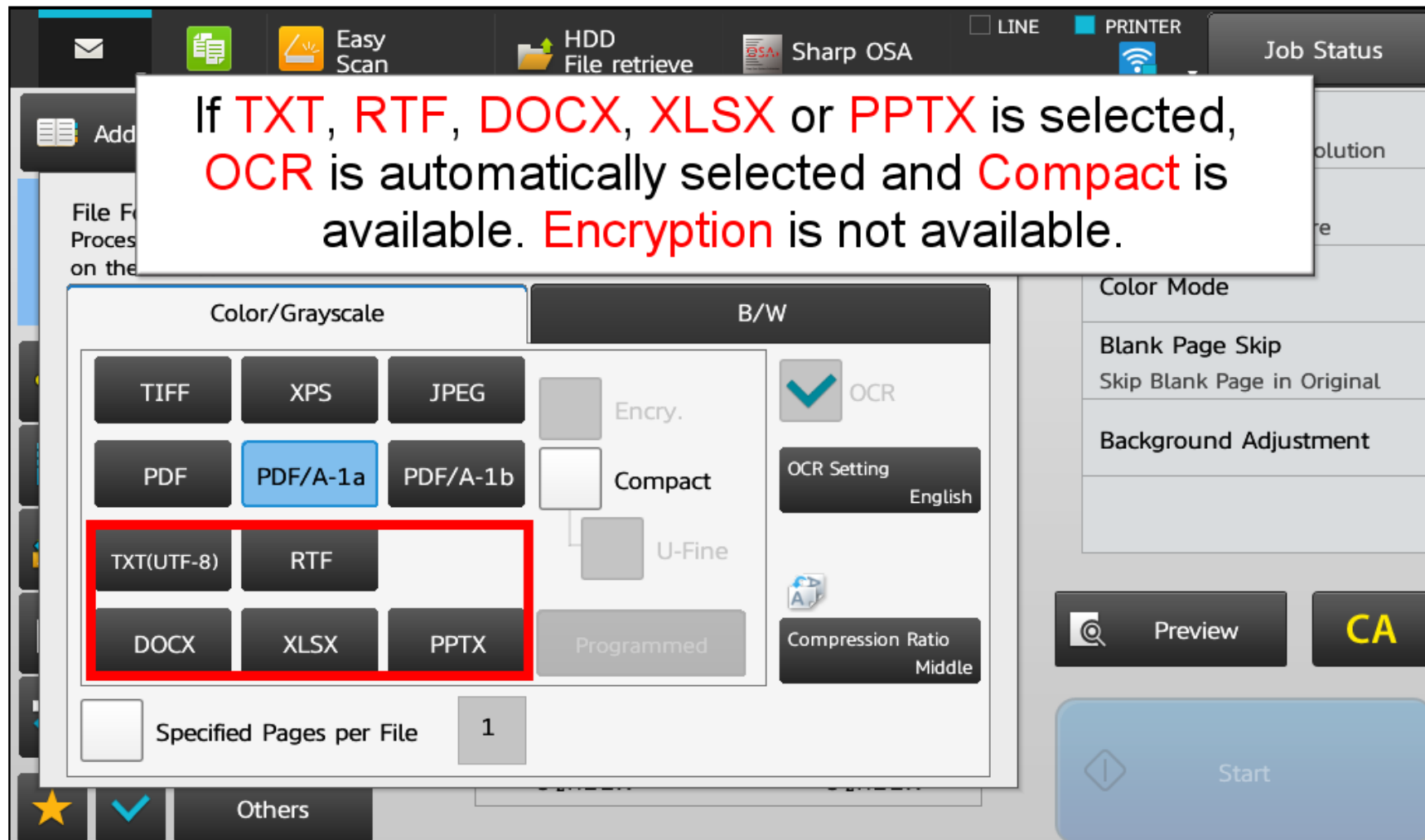
Under Color / Greyscale, TIFF, XPS and JPEG can be selected. These file formats cannot be used with the OCR, Encryption and Compact features.

Slide 8



The screenshot displays the Sharp OSA software interface. At the top, there is a navigation bar with icons for Address Book, Easy Scan, HDD File retrieve, and Sharp OSA. The main area shows the 'File Format' selection screen. The 'Color/Grayscale' tab is active, and the 'PDF' and 'PDF/A-1b' options are highlighted with red boxes. The 'B/W' tab is also visible. To the right, there is a sidebar with options like Resolution, Exposure, Color Mode, Blank Page Skip, and Background Adjustment. At the bottom, there is a text box that reads: 'When PDF or PDF / A-1b is selected, the OCR, Encryption and Compact features are available.'

Slide 9



Slide 10

The screenshot displays the Sharp OSA interface. At the top, there is a navigation bar with icons for Address Book, Easy Scan, HDD File retrieve, and Job Status. Below this, the 'Address Book' section is active, showing a search bar and a list of file formats. The 'File Format' section is highlighted, and the 'Color/Grayscale' tab is selected. Within this tab, the 'PDF/A-1a' format is chosen. A blue arrow points to the 'Compression Ratio' button, which is set to 'Middle'. A text box at the bottom of the screen reads 'Select Compression Ratio.'.

File Format  
Processing time is dependent on the format.

Color/Grayscale

TIFF XPS JPEG PDF PDF/A-1a PDF/A-1b TXT(UTF-8) RTF DOCX XLSX PPTX

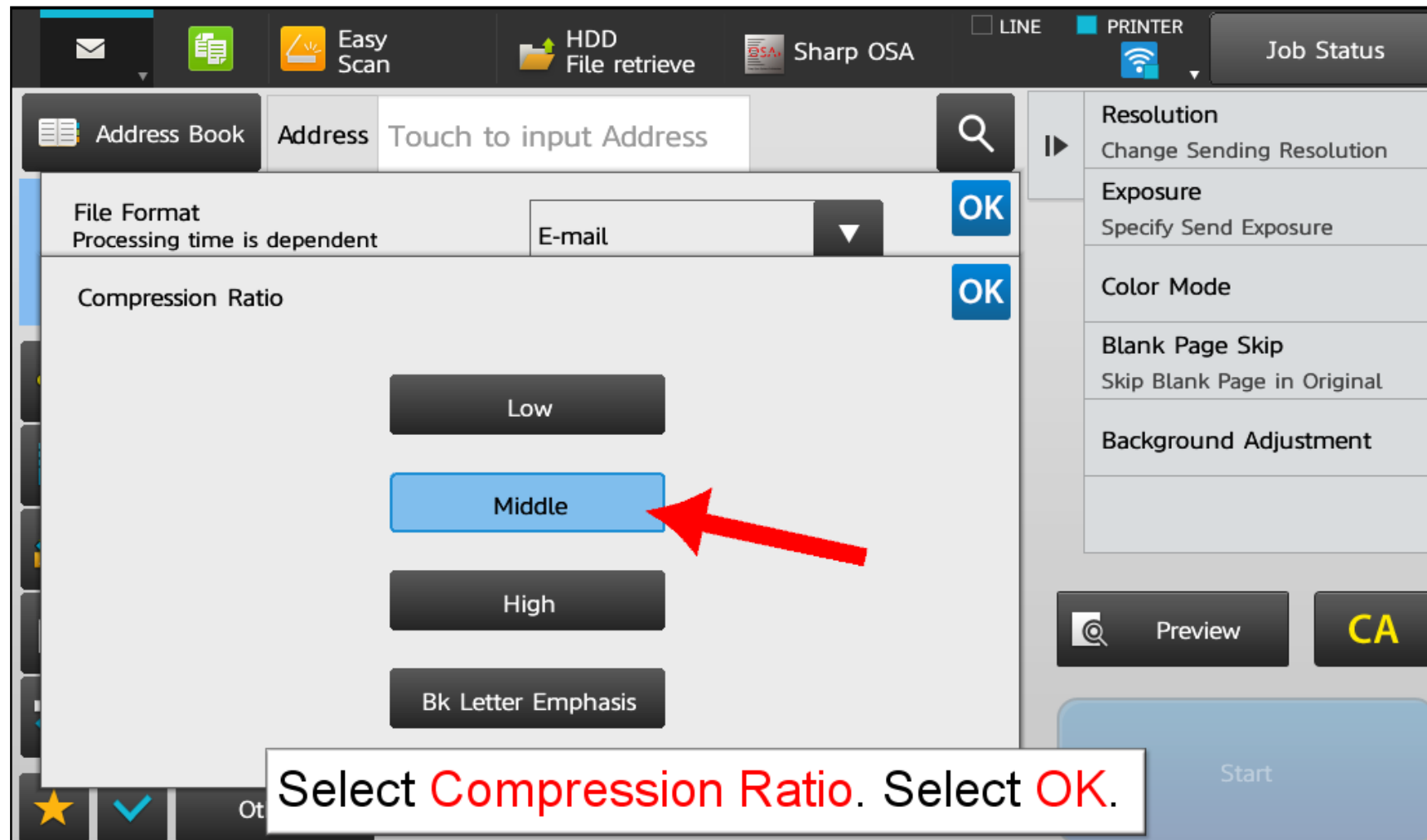
Encry. Compact Programmed

Compression Ratio Middle

Specified Pages per File 1

Select Compression Ratio.

Slide 11



Slide 12

The screenshot shows the Sharp OSA interface with the 'File Format' selection screen. The top bar includes icons for Address Book, Easy Scan, HDD File retrieve, Sharp OSA, LINE, PRINTER, and Job Status. The 'Address Book' tab is active, showing a search bar and an 'OK' button. The 'File Format' section displays various file formats under 'Color/Grayscale' and 'B/W' tabs. A red arrow points to the 'Specified Pages per File' checkbox, which is checked. A text box explains that to specify the number of pages per file, the checkbox should be selected.

File Format  
Processing time is dependent on the format.

Color/Grayscale

TIFF XPS JPEG PDF PDF/A-1a PDF/A-1b TXT(UTF-8) RTF DOCX XLSX PPTX

B/W

Encry. Compact U-Fine

OCR

OCR Setting English

Compression Ratio Middle

Specified Pages per File 1

Others

To specify the number of pages per file, select the check box.

Slide 13

The screenshot shows the Sharp OSA interface with the following elements:

- Top Bar:** Includes icons for Address Book, Easy Scan, HDD File retrieve, Sharp OSA, LINE, PRINTER, and Job Status.
- Address Book:** A tab labeled 'Address' with a search icon and the text 'Touch to input Address'.
- File Format Selection:** A dialog box titled 'File Format' with the note 'Processing time is dependent on the format.' It features two tabs: 'Color/Grayscale' and 'B/W'.
  - Color/Grayscale Tab:** Contains buttons for TIFF, XPS, JPEG, PDF, PDF/A-1a (highlighted), PDF/A-1b, TXT(UTF-8), RTF, DOCX, XLSX, and PTX. A blue arrow points to the 'Specified Pages per File' text box, which displays the number '1'.
  - B/W Tab:** Includes options for Encry., Compact, U-Fine, OCR (checked), OCR Setting (English), and Compression Ratio (Middle).
- Right Panel:** Contains settings for Resolution, Exposure, Color Mode, Blank Page Skip, and Background Adjustment.
- Bottom Bar:** Includes a star icon, a checkmark icon, and an 'Others' button.

**Annotation:** A red text box at the bottom right states: "Select the Number Text Box."

Slide 14

The screenshot displays the Sharp OSA interface. At the top, there is a status bar with icons for Address Book, Easy Scan, HDD File retrieve, Sharp OSA, LINE, PRINTER, and Job Status. The main screen shows a 'File Format' selection menu with options: TIFF, XPS, JPEG, PDF, PDF/A-1a (selected), PDF/A, TXT(UTF-8), RTF, DOCX, XLSX, PPTX, and Programmed. A numeric keypad overlay is present, with a red arrow pointing to the 'OK' button. The keypad has buttons for digits 0-9 and a 'C' button. Below the keypad, there is a 'Specified Pages per File' field set to 1. On the right side, there are settings for Resolution, Exposure, Color Mode, Blank Page Skip, and Background Adjustment. At the bottom, there are buttons for Preview, CA, and Start.

File Format  
Processing time is dependent on the format.

Color/Grayscale

TIFF XPS JPEG PDF PDF/A-1a PDF/A TXT(UTF-8) RTF DOCX XLSX PPTX Programmed

Specified Pages per File 1

U-Fine

Compression Ratio Middle

Resolution  
Change Sending Resolution

Exposure  
Specify Send Exposure

Color Mode

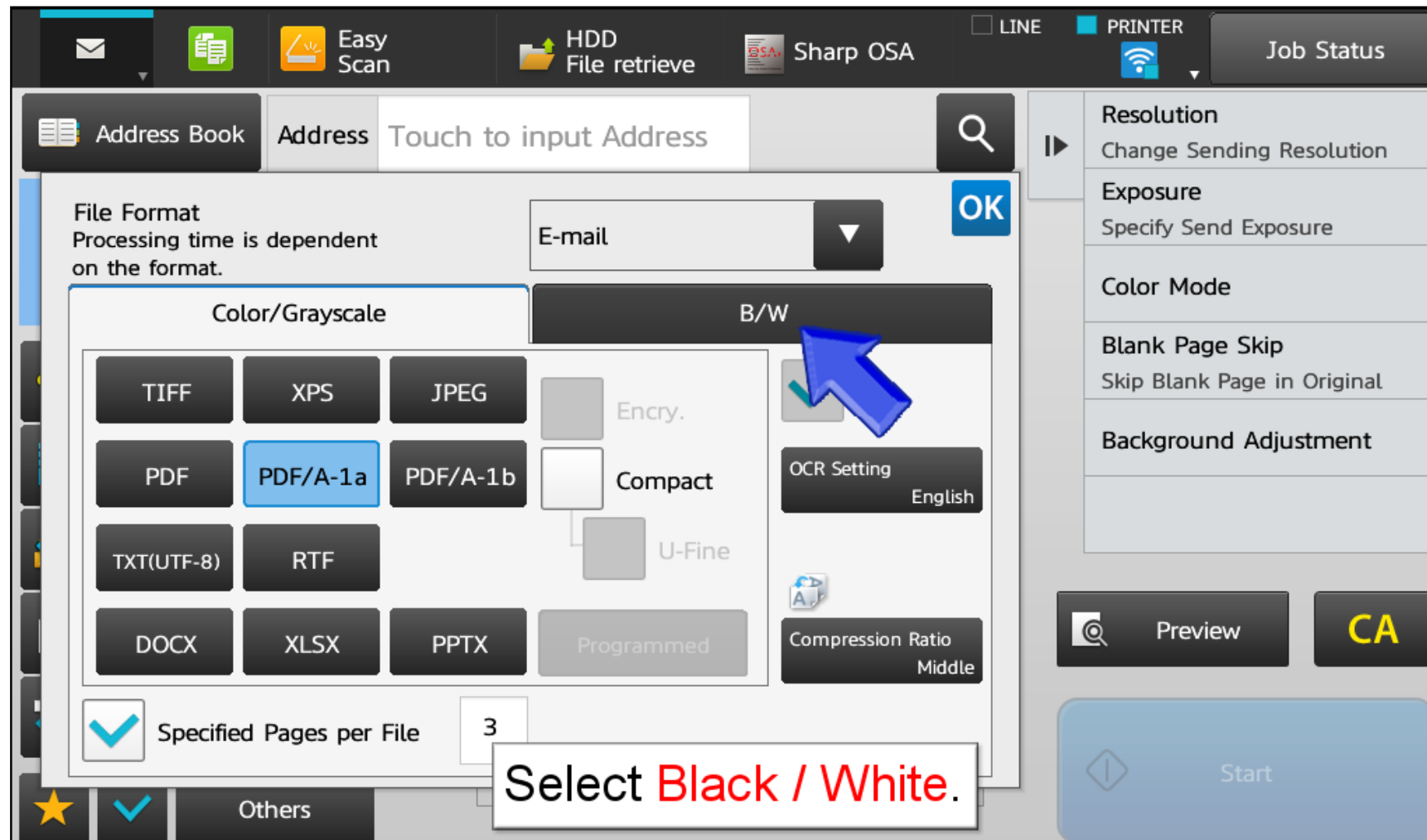
Blank Page Skip  
Skip Blank Page in Original

Background Adjustment

Preview CA Start

Select a **Number**. Select **OK**.

Slide 15



Slide 16

The screenshot displays a software interface for document scanning. At the top, a toolbar includes icons for email, document, Easy Scan, HDD File retrieve, Sharp OSA, LINE, PRINTER, and Job Status. Below the toolbar, a central panel shows the 'File Format' selection screen. It includes a note: 'File Format Processing time is dependent on the format.' and an 'E-mail' dropdown menu. The 'Color/Grayscale' tab is active, showing a grid of file format buttons: TIFF, XPS, PDF, PDF/A-1a (highlighted in blue), PDF/A-1b, TXT(UTF-8), RTF, DOCX, XLSX, PPTX, and Programmed. To the right of the grid is an 'Encry.' checkbox. Below the grid, there is a checked 'Spe' checkbox. To the right of the file format grid, the 'B/W' tab is visible, showing an 'OCR' checkbox (checked), an 'OCR Setting' dropdown set to 'English', and a 'Compression Mode' dropdown set to 'MMR (G4)'. On the far right, a vertical sidebar contains settings for Resolution, Exposure, Color Mode, Blank Page Skip, and Background Adjustment. At the bottom right of the sidebar are 'Preview' and 'CA' buttons. A white text box with a black border is overlaid at the bottom of the screen, containing the text: 'Similar file format features are available for documents scanned in Black & White Mode.'

File Format  
Processing time is dependent on the format.

E-mail

Color/Grayscale

TIFF XPS PDF PDF/A-1a PDF/A-1b TXT(UTF-8) RTF DOCX XLSX PPTX Programmed

Encry.

B/W

OCR

OCR Setting English

Compression Mode MMR (G4)

Resolution  
Change Sending Resolution

Exposure  
Specify Send Exposure

Color Mode

Blank Page Skip  
Skip Blank Page in Original

Background Adjustment

Preview CA

Similar file format features are available for documents scanned in Black & White Mode.

Slide 17

Congratulations, you have  
selected a File Format.



MX-B376W  
MX-B476W